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| **ARTS@SAFRA COMMUNITY ARTS RESIDENCY AT SAFRA PUNGGOL**  **APPLICATION FORM** |

This application form is in 4 sections:

* Section 1: Applicant’s details
* Section 2: Artistic objectives
* Section 3: Residency proposal – please attach supporting materials (if any)
  + Outline of arts engagement plans with the community and showcase
  + Estimated budget – please attach the Budget Form (Annex C)
  + Progress tracking calendar for monthly milestones
* Section 4: Checklist and Declaration

Please fill in all parts of this form and submit it with the required documents, including your CV(s) and two samples of past work/your online portfolio. Word limits are intended as a guide. All applications must be submitted by **1800hrs, 14 September 2022**.

Late or incomplete applications will not be accepted.

Please refer to the Open Call documents for more information.

If you have any queries, please contact ymichelle@safra.sg

By submitting this form, I confirm that:

(a) the information provided by me is true and correct,

(b) I consent to SAFRA’s collection, use and disclosure of my personal data for the purposes of registering and administrating Arts@SAFRA Community Arts Residency and for other applicable purposes as set out in SAFRA’s Privacy Policy (https://www.safra.sg/privacy-policy), as amended from time to time, which outlines how SAFRA manages my personal data in accordance with the Personal Data Protection Act 2012; and

(c) where Personal Data of any third party is provided by me, I have obtained the consent of the third party to SAFRA’s collection, use and/or disclosure of those Personal Data.

**SECTION 1**

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| **Applicant’s Details** (please fill in relevant sections) | | | | | |
| **Type of Application** | | | | | |
| Type | | Individual  Collective (up to four members) | | | |
| Art Form | | Visual Arts | | | |
| Preferred Area of Focus for Consultation Sessions with Resource Panellist  *We will further discuss the potential Resource Panellist with you upon appointment.* | | Community Arts Facilitation  Community Mapping  Curation and Production | | | |
| **For Individuals** | | | | | |
| Name of Individual(as in NRIC)  Salutation  Full Name | | | Nationality | | |
| Primary Country of Residence | | |
| Occupation | | | Gender | | |
| Address | | | Contact  (H)  (O)  (HP)  Email | | |
| **For Arts Collectives** | | | | | |
| Name of Collective  Formation Date  Name of Primary Contact  Primary Contact’s Role in Group | | | | Mailing Address of Collective    Office Tel  Home Tel HP  Email | |
| **Artists in the collective (max. 4 members, please indicate Primary Applicant)**   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | S/N | Full Name | Nationality | Country of Residence | Address | Email | Contact Number | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | | | | | | |
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| **Referees’ Contacts**  These referees should be arts practitioners who are familiar with your work and practice. | | | | | |
| **1** | **Name** | **Designation** | | | **Email** |
|  |  | | |  |
| **Relationship to Applicant** | **Organisation (if applicable)** | | | **Contact No.** |
|  |  | | |  |
| **2** | **Name** | **Designation** | | | **Email / contact no.** |
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| **Relationship to Applicant** | **Organisation (if applicable)** | | | **Contact No.** |
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**SECTION 2**

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| **Artistic Objectives & Artist’s Statement**  (150 words)  Describe your artistic practice and intent. What are your guiding principles when working with a community?Refer to your attached samples of past work (at least two in the last two years) if relevant. |
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| **Capability Development Objectives** (300 words)  What do you wish to gain or learn through this Residency?  How will this experience contribute to your practice, skills and immersion in the art form/sector? |
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**SECTION 3**

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| **Residency Proposal**  Please provide details of your proposed Residency. As the dynamic conditions of community art-making processes would require you to adapt and adjust your plans, please also include plans for scenarios with limited in-person interaction, and include options of conducting the engagements and showcase digitally or in hybrid modes  Attach textual, visual or digital supporting materials or reference samples of past work to illustrate or elaborate on your proposal as follows. | |
| **Theme/Concept/Line of inquiry**  What aspects of SAFRA Punggol and its community do you intend to involve, explore, and investigate? |  |
| **Objectives/Outcomes**  What impact do you hope the Residency – both the process and artistic product – will have on the community and spaces in SAFRA Punggol? |  |
| **Quantitative Output**  No. of artworks, no. of audience and participants engaged etc. |  |
| **Residency Details**  What artistic approaches will you apply, and how? |  |
| **Showcase**  Describe the scale, medium and appearance of the intended showcase if possible.  When, where and to whom will it be presented? |  |
| **Total Budget**  Please provide a breakdown in your attached Budget Form (Annex C) | |
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| **Monthly Milestones**  In the calendar tracker below, please fill in your plans and the monthly milestones of the Residency. Tell us how you will track your progress, in terms of the development of the artistic ideas and concept, community engagement process, creation and implementation of final work as well as preparation of reports and documentation. | |
| **October** |  |
| **November** |  |
| **December** |  |
| **January** |  |
| **February** |  |

**SECTION 4**

**Checklist**

To ensure that your application gets a thorough and fair assessment, please ensure that you have attached the following documents to this form:

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| Your artistic objectives |  |
| Residency Proposal – Write-up of your arts engagement plans |  |
| Estimated budget – Budget Form (Annex C) |  |
| A calendar of monthly milestones |  |
| Curriculum Vitae of key parties involved |  |
| Two referee contacts |  |
| At least two samples of past work by the artist/collective.  These must be created in the last two years. Clearly label the samples with your name.  **OR**  Provide a link to your online portfolio: |  |

**Declaration**

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| *Please sign and date the Declaration below.* ***Unsigned applications will not be accepted.*** *If the applicant is a collective, the declaration must be read and signed by the Primary Applicant of the collective. If you are submitting your application form in soft copy, please type your name in the Signature field. It shall be taken as a signature.*  Declaration  I, the undersigned:   1. Certify that all information submitted is accurate and complete. 2. Agree to let SAFRA Punggol use this information for the purpose of assessment, which includes making the information available to assessment panelists. I acknowledge that the assessment panelists will be bound by a Non-Disclosure Agreement. | |
| **Signature** |  |
| **Name** |  |
| **Date** |  |