

Singapore Armed Forces Veterans' League

Rules & Regulations

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Singapore Armed Forces Veterans' League

Rules & Regulations

ARTICLE I – NAME

1. The Singapore Armed Forces Veterans' League ("the League") shall be established as a branch of the SAFRA National Service Association ("SAFRA").
2. The League shall have autonomy in conducting its affairs and finance in so far as these remain consistent with the Constitution of SAFRA. In the event of any conflict or inconsistency the Constitution of SAFRA shall apply.

ARTICLE II – INSIGNIA

The Insignia of the League shall be as given in Schedule 1. Production of the insignia on any material, in any form or for any activity/event shall adhere to the specifications stipulated in schedule 1.

ARTICLE III – PLACE OF BUSINESS

The place of business of the League shall be at SAFRA Toa Payoh Clubhouse, 293 Lorong 6 Toa Payoh, Singapore 319387 or at such other place as may subsequently be decided upon by the League's Management Committee and endorsed by the SAFRA Management Committee.

ARTICLE IV – OBJECTS

The objects of the League shall be:

1. To forge links between the active service personnel and ex-regulars of the Singapore Armed Forces ("SAF").
2. To foster and maintain the spirit of camaraderie among ex-regular personnel.
3. To instill a sense of identity among ex-regular personnel.

4. To be the official ex-service body that represents ex-regular personnel in the military and state functions, and in the international arena.
5. To strengthen community support for and commitment to national defense by effectively engaging the broader community on National Defence and National Education matters.
6. To foster a sense of belonging and loyalty to the SAF and the nation.
7. To serve as a resource pool of Commitment to Defence (C2D) Ambassadors to inspire and build commitment to national defense.
8. To serve as a resource pool to assist Ministry of Defence (“MINDEF”) in documenting MINDEF’s and SAF's history.

ARTICLE V – MEMBERSHIP

1. All members of the League are subjected to the applicant being accepted as a member of SAFRA and shall be Associate Members of SAFRA.
2. The League shall have the following categories of members:
 - a. **Ordinary Member:**

All ex-regulars in the SAF who are forty years of age and above and have served in MINDEF or the SAF for at least six continuous years shall be eligible for Ordinary membership.
 - b. **Associate Member:**
 - i. Ex-regulars who have not completed their ORNS liability and who are in MINDEF reserve (or Unemployable List as determined by the SAF) shall be eligible for associate membership.
 - ii. The Committee may also admit up to 200 Operationally Ready National Servicemen (“ORNSmen”) or Volunteers with at least 6 years of service, as an Associate Member. This applies to those who have volunteered to serve beyond their NS training cycle and have not reached their statutory age or have volunteered beyond their statutory age. These ORNSmen and Volunteer must have a proven track record of distinguished service in the SAF, and who can continue to make significant contributions to the objectives of the League.
 - c. **Honorary Member:**

Honorary membership may be conferred by the Committee on persons who have distinguished themselves in public life or by service to the SAF or to the League. Such Honorary Membership shall be endorsed by the SAFRA Management Committee. Honorary Member shall not be required to pay any entrance fee or subscription.
 - d. **Honorary Advisor:**

The Committee may appoint from among the members of the League and the members of the SAFRA prominent members as Honorary Advisors. Their advice may be sought from time to time for the general good of the League.

3. Commitment to Defence (C2D) Ambassador:

SAFVL Ordinary members and Associate members may be appointed as C2D Ambassadors on an invitation basis. The Committee may also invite any Ex-Serviceman or NSman of any rank, who is ineligible for any category of membership, with good personal records. The C2D Ambassador must be willing to commit at least 2 years to serving the cause of national education in support of MINDEF, SAF, SAFRA, SAFVL, and any other organisations as deemed appropriate by the Committee.

ARTICLE VI – ELIGIBILITY

Except with the written consent of the Committee, no person:

1. Who is below forty years of age shall be an Ordinary Member or Honorary Member.
2. Who has been discharged with ignominy from the SAF, found guilty of a disciplinary offence by the SAF Court Martial or convicted of an offence by any Singapore Court shall hold any category of membership.
3. Who resigned from the SAF shall be elected to any membership until he has discharged his reserve service liability in the SAF.
4. Who ceases to be ordinarily resident in Singapore permanently, migrates to another country, renounces his Singapore Citizenship or has his citizenship revoked shall hold any category of membership.

ARTICLE VII – PRIVILEGES OF MEMBERS

1. Honorary Members, Associate Members and C2D Ambassadors of the League shall be entitled to all the benefits and privileges of Ordinary Members, except that Associate Members and non-Member C2D Ambassadors shall not be qualified to hold office or be members of the Committee or any Sub-Committee that may for the time being be formed unless co-opted by the Committee, or to vote, or to move or second the movement of any resolution, or to propose or second the proposal of any application for membership except as specifically provided for herein.
2. All members of the League shall be entitled to use SAFRA facilities in accordance with any Rules and Regulations for the time being in force for the use of such facilities.

ARTICLE VIII – APPLICATION FOR MEMBERSHIP

The following Procedures shall be observed:

1. Application for membership shall be made in the prescribed form and shall be proposed and seconded by members, at least one of whom shall have been an Ordinary Member for at least one year.
2. The applicant shall furnish such proof of eligibility for the membership as may be required by the Committee at its sole discretion.
3. Applications for membership shall be submitted to the Committee for approval at its next meeting after receipt of the application. The Committee shall have the right to reject any application for membership and reserves the right not to assign any reason thereof.
4. This is not applicable to C2D Ambassadors from the NSmen cohort as their membership is by invitation only.
5. The League shall inform SAFRA Management Committee of all successful applications as may be approved by the SAFVL Management Committee from time to time at such regular intervals as SAFRA Management Committee may stipulate, provided always that SAFRA Management Committee shall have the power to accept or reject any membership application it deems fit in its sole discretion notwithstanding any prior approval or rejection by the Committee. All successful applicants shall be informed of the Committee's decision, and be provided with a copy of the League's Rules & Regulations as well as such membership card as may be approved by the Committee for the time being.

ARTICLE IX – MEMBERSHIP FEE

1. All Ordinary and Associate Members, shall pay an annual membership fee, the amount of which shall be determined by the Committee from time to time, effective from the first day of the calendar month of successful acceptance of membership.
2. Applicants for membership shall pay the full annual membership fee at the time of making the application for membership.
3. Payment of such membership fee shall be made directly to SAFRA, from which a portion, to be determined by SAFRA Management Committee, shall be refunded to the League's accounts.

ARTICLE X – RESIGNATION

Any member may resign from the League by giving the Committee notice in writing to that effect but such a member shall first discharge all liabilities and debts to the League. Should such a member wish to rejoin the League subsequently, he shall make a fresh application to the Committee.

ARTICLE XI – EXPULSION OR SUSPENSION

1. The Committee shall have the power to expel any member who has, in the opinion of the Committee, acted in any way prejudicial to the interest of the League or its members, or has contravened any provisions in these Rules & Regulations of the League at the time being in force, or conducted himself in a manner that brought disrepute to the League or rendered the member unfit for membership of the League.
2. Before any member is expelled, the Committee shall give the member not less than seven days' notice to attend a meeting of the Committee. The Committee shall inform the member of the complaint made against him and the member shall be given the opportunity to present any explanation. Should the member fail to attend the meeting of the Committee after having been given due notice, the Committee may in its discretion proceed with the hearing in the member's absence.
3. The Committee, after hearing the complaint against such a member and any explanation presented by the member, shall vote in respect of the expulsion of the member. Such a member shall cease to be a member of the League if at least two-thirds of the members of the Committee then present vote for expulsion of the member.
4. The Committee shall have the discretion to, and may in lieu of expulsion, suspend such a member for a period of not more than one year, or any other lesser penalty thereof.
5. The Committee may delegate to a Sub-Committee such powers and duties under this article and such a Sub-Committee shall present to the Committee its findings and recommendation. The Sub-Committee shall give the member the opportunity of being heard.
6. Any member who has been expelled or received any other penalty shall have the right within twenty-one days of being notified of such expulsion or penalty to require the Committee to reconsider its decision and make representations thereof.
7. The Committee, when reconsidering its decision, may consist of members other than those on the Committee that made the original decision.
8. The reconsidered decision of the Committee shall be final and binding on the member.
9. Any member expelled by the Committee shall automatically cease to be an Associate Member of SAFRA.
10. Any member who is expelled or suspended by SAFRA shall automatically be expelled or suspended as a member of the League.

ARTICLE XII – SUPREME AUTHORITY AND ANNUAL MEETINGS

1. The authority of the League shall be vested in the President of SAFVL and in the SAFRA Management Committee.

2. The Meetings of the League shall be:
 - a. Annual Meeting
 - b. Extra-Ordinary Meeting

3. The Annual Meeting of the League shall be held annually not later than the end of June of the year following the preceding Financial Year on a date and at a time to be fixed by the Committee. The purpose of the Annual Meeting shall be:
 - a. To receive, the Annual Report and the Balance Sheet and the Statement of Accounts from the Committee for the preceding Financial Year.
 - b. To inform members on the lineup of the Management Committee for the coming year, pursuant to Article XIII Clause 3.
 - c. To decide on any proposed amendments by any member eligible to attend, provided that not less than fourteen clear days' notice in writing shall have been given to the Honorary Secretary to move any proposed amendments at the Annual Meeting.

4. Notice of the Annual Meeting shall be given in accordance with the following:
 - a. The Honorary Secretary shall send out via email to all members a meeting notice of the date, time and venue not less than one calendar month before the date fixed for the Annual Meeting.

 - b. The Honorary Secretary shall notify all members of the agenda of the meeting at not less than seven clear days before the date fixed for the Annual Meeting. Such notice shall include the Annual Report, the Balance Sheet and the Statement of Accounts and any amendments that may have been proposed in accordance with Article XII, Clause 3.c. These documents and the notice of meeting shall also be made available on the official SAFVL website for members' information.

 - c. All dispatches and notifications to members shall be done via e-mail. Members who are not able to receive them as such, shall receive hard copies of the notice of meeting. Members are encouraged to view the other documents at the website.

5. An Extra Ordinary Meeting may be convened at any time by the Committee. The Honorary Secretary shall convene the Extra Ordinary Meeting to notify all members.

6. At the Annual Meeting, thirty-five members present shall form a quorum and the meeting shall not be invalidated thereafter. Should quorum not be present at the time fixed for the Annual Meeting the Chairman of the Meeting shall postpone the Annual Meeting for half an hour. The Annual Meeting shall proceed even if there is no quorum after the half an hour postponement.

7. All Ordinary Members of the League on the Register of Members shall be entitled to attend Annual Meetings and shall be entitled to attend and speak at such a meeting.

ARTICLE XIII – MANAGEMENT OF THE LEAGUE

1. The Administration of the League shall be vested in a Management Committee as herein provided:

The Committee shall comprise:

- a. The President
- b. The Vice-President
- c. The Honorary Secretary
- d. The Honorary Assistant Secretary
- e. The Honorary Treasurer
- f. The Honorary Assistant Treasurer
- g. Twelve other members

2. The President, the Honorary Secretary, and the Honorary Treasurer shall be appointed by the SAFRA Management Committee in consultation with the SAF, for a two-year term.
3. The President of the League shall be empowered to appoint the other members of the Committee. The appointment of the Committee shall be announced at the Annual Meeting for members information.
4. All appointments to the Committee shall be endorsed by the SAFRA Management Committee.

ARTICLE XIV – APPOINTMENT OF COMMITTEE

1. All Ordinary Members shall be entitled to hold office in the League and be appointed for such office.
2. Members appointed to the Committee shall have been Ordinary Members of the League for not less than one year.
3. All members of the Committee who have been appointed pursuant to Article XIII Clause 3 shall be eligible for re-appointment to hold office. The Honorary Treasurer shall not be re-appointed pursuant to Article XIII Clause 2 to hold the same office for a second consecutive term of two years.
4. The Committee shall, subject to endorsement by the SAFRA Management Committee, have the power to appoint an Ordinary member to fill any casual vacancy in the Committee in respect of any of the members of the Committee who have been elected pursuant to Article XIII Clause 3. Any member so appointed shall hold office for the duration of the term of the member who is replaced.
5. Any casual vacancy of any member of the Committee appointed pursuant to Article XIII Clause 2 shall be filled by such person as may be appointed by the SAFRA Management Committee in consultation with SAF. Any member so appointed shall hold office for the duration of the term of the member who is replaced.

ARTICLE XV – PROCEDURE FOR COMMITTEE MEMBERS

1. The Committee shall meet at least once in two months to examine the accounts and transact such business as may be tabled before it. Minutes shall be kept of all the proceedings of the Committee and they shall be opened for inspection by any member of the League on at least one week's notice being given to the Honorary Secretary.
2. Six members of the Committee shall constitute a quorum.
3. The President, or in his absence, the Vice-President shall chair meetings of the Committee. In the absence of both President and the Vice-President the Committee members present shall elect one of the Committee members present to preside at that meeting.
4. The Committee member present may vote for or against a motion. In the event the votes for and against a motion are equal, the Chairman of the meeting shall have a second casting vote.
5. Any member of the Committee absent for three successive meetings of the Committee without a written explanation to the President shall automatically cease to be a member of the Committee. If a written explanation for such absence is submitted at the third consecutive meeting, the Committee shall consider such explanation and decide by a simple majority vote whether or not the absent member shall remain on the Committee.

ARTICLE XVI – DUTIES AND POWERS OF THE COMMITTEE

The duties and powers of the Committee shall be:

1. To manage the daily business and activities of the League.
2. To manage the financial affairs of the League subject to such guidelines as stipulated by the SAFRA Management Committee. The powers of the Committee in respect of any capital expenditure, raising or borrowing of monies shall be limited to such a sum as may be approved from time to time by SAFRA Management Committee.
3. To submit quarterly progress reports, financial reports of the league to SAFRA MC.
4. To appoint C2D Ambassadors.
5. To compile and print the Annual Report and audited Balance Sheet and Statement of Accounts, which it shall have circulated to every member of the League eligible to attend the Annual Meeting at least seven clear days before the date fixed for such a meeting.
6. To appoint members to the League in accordance with provisions in these rules.

ARTICLE XVII – DUTIES AND POWERS OF THE COMMITTEE MEMBERS

1. The President shall:
 - a. Ensure the proper general management and well-being of the League.
 - b. Preside at Annual Meetings and Committee Meetings.
 - c. Be the spokesman of the League.
 - d. Perform such other duties as may be assigned by the Committee.
 - e. Represent the League on the SAFRA Management Committee.
 - f. Assume the duties of WVF Council Member for Singapore.
 - g. Assume any other duties that may be accorded by the WVF.
 - h. Assume the duties of VECONAC Council Member for Singapore.
 - i. Assume any other duties that may be accorded by VECONAC

2. The Vice-President shall:
 - a. Deputize for the President during the President's absence.
 - b. Perform such other duties as may be assigned by the President or the Committee.
 - c. Assume the duties of WVF Alternate Council Member for Singapore.

3. The Honorary Secretary shall:
 - a. Ensure the general administration of the Secretariat.
 - b. Summon all Annual Meetings of the League and meetings of the Committee
 - c. Maintain an up-to-date register of the Members
 - d. Attend to all general correspondence on behalf of the League.
 - e. Distribute information on the activities of the League to members.

- f. Keep the minutes of all Annual Meetings of the League and all meetings of the Committee.
 - g. Supervise the preparation of the Annual Report.
 - h. Perform such other duties as may be assigned by the Committee.
 - i. Assume the duties of General Rapporteur for WVF-SCAP when elected.
4. The Assistant Honorary Secretary shall:
 - a. Assist and deputize for the Honorary Secretary.
 - b. Perform such other duties as may be assigned by the Committee.
5. The Honorary Treasurer shall:
 - a. Ensure the proper administration of all funds belonging to or under the control of the League.
 - b. Issue receipts for all funds received by the League.
 - c. Collect all payments and all other monies due to the League.
 - d. Maintain the bank account of the League and ensure the safekeeping of all monies, cheque books, receipt books, financial records and all other financial documents and shall ensure that all monies are deposited with banks
 - e. Draw up Statement of Accounts and the Balance Sheet and have the same audited prior to presentation at the Annual Meeting.
 - f. Report to the Committee the financial state of the League at meetings of the Committee.
 - g. Effect payment of all bills properly incurred on behalf of the League.
 - h. Sign all cheques issued by the League in conjunction with either the President or the Vice-President.
6. The Assistant Honorary Treasurer shall:
 - a. Assist and deputize for the Honorary Treasurer.
 - b. Perform such other duties as may be assigned by the Committee.
7. Members of the Committee shall:

- a. Chair such Sub-Committees as may be formed by the Committee and co-opt members onto the Sub-Committees as may be approved by the Committee and perform such tasks as may be delegated to the Sub-Committees by the Committee. Co-opt members shall not be required to attend Committee meetings.
- b. Perform such other tasks as may be assigned by the Committee.

ARTICLE XVIII – FINANCE

1. The financial year of the League shall be from the first day of April each year to the thirty-first day of March of the following year.
2. The funds of the League shall be derived from:
 - a. Portion of Annual Membership Fees as determined by SAFRA MC.
 - b. Private donations and sponsorships including funding and grant from individuals/corporations deemed appropriate by the Committee.
3. The funds of the League shall be maintained in two separate accounts:
 - a. General Account
 - b. Welfare Account
4. The General Account shall consist of annual membership fees received from members, and any other incomes contributed to SAFVL, and shall be utilized as decided by the Committee for the day to day running of the League.
5. The Welfare Account shall consist of funds specifically received for the welfare of members and shall be utilized by the Committee as governed by the Rules and Regulations of the League tabled and adopted by the Committee as per Article XVI – DUTIES AND POWERS OF THE COMMITTEE Clause 2. Any additions or amendments to the Rules and Regulations governing the funds in the Welfare Account can only be made in consultation with the SAFRA Management Committee or if directed by SAFRA Management Committee.
6. The League’s funds in Welfare Account shall not be transferred to the General Account.
7. The League shall maintain such bank accounts with such banks as determined by the committee and endorsed by the SAFRA Management Committee.
8. All authorized expenditure incurred by the League shall be paid by cheque which shall be signed by the Honorary Treasurer and either the President or the Vice-President.

9. The funds of the League shall not be used to pay fines of members who have been convicted in court.

ARTICLE XIX – AUDIT

1. The Honorary Secretary shall nominate two Internal Auditors from among the ordinary members for approval by the Committee.

2. The Internal Auditors shall not be members of Committee and shall not attend meetings of the Committee except to provide such clarification on the audit report as may be required.

3. The Internal Auditors shall audit the annual accounts of the League and shall submit a report to the Committee and the SAFRA Management Committee within thirty days from the end of the Financial Year for which the accounts were under audit. The League's account shall be subject to a separate audit by representative of the SAFRA Management Committee.

4. SAFVL is subject to and must comply with SAFRA audit guidelines.

ARTICLE XX – PROHIBITIONS

1. Gambling of any kind, excluding the promotion or conduct of a private lottery which has been permitted under the Private Lotteries Act Cap 250, is forbidden on the League's premises. The introduction of materials for gambling or drug taking and of bad characters into premises is prohibited.
2. The League shall not engage in any trade union activity as defined in any written law relating to trade union for the time being in force in Singapore.
3. The League shall not indulge in any political activity or allow its funds and/or premises to be used for political purposes.
4. The League shall not hold any lottery, whether confined to its members or not, in the name of the League or its office bearers, Committee or members unless with the prior approval of the relevant authorities.
5. The League shall not raise funds from the public for whatever purposes without the prior approval in writing of the Assistance Director Operations, Licensing Division, Singapore Police Force and other relevant authorities, where necessary.

ARTICLE XXI – AMENDMENTS, ALTERATIONS AND/OR ADDITIONS TO THE RULES AND REGULATIONS)

1. Amendments, alterations and/or additions to the Rules & Regulations may be made by the Committee in consultation with SAFRA Management Committee, and shall be announced to members at the Annual Meeting.
2. The SAFRA Management Committee may at its discretion decide on any amendment, alteration and/or addition to the Rules & Regulations which it deems necessary.
3. In the event of the dissolution of the League all debts and liabilities legally incurred on behalf of the League shall be fully discharged and the remaining funds shall be disposed of in such a manner as may be decided by SAFRA Management Committee.
4. Notice of such dissolution shall be given to the SAFRA Management Committee within seven days.

ARTICLE XXII – INTERPRETATION

1. For any event or matter arising out of any point not expressly provided for in these Rules & Regulations for the time being in force the Committee shall with the endorsement of SAFRA Management Committee have the power to exercise its discretion, provided that such discretion is exercised at a meeting of the Committee at which at least eight members of the Committee are present, and that the exercise of such discretion is not in conflict with the objects of the League or the constitution of SAFRA or any decision of the SAFRA Management Committee.
2. In these Rules & Regulations made, unless there be something repugnant in the subject matter or content:
 - a. **THE LEAGUE** shall mean the Singapore Armed Forces Veterans' League.
 - b. **THE COMMITTEE** shall mean the League's Management Committee for the time being as herein provided for.
 - c. **MONTH** shall mean calendar month and for the purpose of membership fee shall be the period from the first to the last day of the month.
 - d. **SAF** shall mean The Singapore Armed Forces.
 - e. **MINDEF** shall mean the Ministry of Defence.
 - f. **SERVICEMEN** shall mean uniformed servicemen in the SAF.
 - g. **ICT** shall mean In-Camp Training as known to be conducted for Operationally Ready NSmen in the SAF of not less than seven continuous days for the purpose of these Rules & Regulations.

- h. Words importing the singular number shall include the plural and vice versa; and the use of the masculine shall include the feminine.
- i. **RESERVE LIABILITY** shall mean all service as defined under the current rules and regulations of the SAF.
- j. **VOLUNTEERS** shall mean persons in service under the Singapore Armed Forces (Volunteers) Regulations
- k. **WVF** shall mean World Veterans Federation.
- l. **SCAP** shall mean Standing Committee for Asia and the Pacific.
- m. **VECONAC** shall mean Veterans Confederation of ASEAN Countries

ARTICLE XXIII – GENERAL

1. No member of the League shall, except for professional service tendered at the request of the Committee, receive any remuneration, allowance, profit or emolument from the funds of the League except that this provision shall not apply to welfare expenditure made from the Welfare Account as approved by the Committee in accordance with such policies as are approved at the Annual Meeting and endorsed by SAFRA Management Committee.
2. A member of the League who becomes an employee of the League whether full-time or part-time shall forfeit all the privileges of a member for such time as he remains in the employ of the League and shall not be required to pay any membership fee. Such a member shall have his privilege restored when he ceases to be in the employ of the League.
3. No press release in the name of the League may be made by any member without the sanction of the Committee and SAFRA.
4. The Insignia of the League shall only be used on official documents and stationery of the League and such other official document and stationery of the League and such other official purposes of the League as may be provided for in these Rules & Regulations of the League for the time being in force.

1st Edition	:	Nov 1990 Constitution
2nd Edition	:	May 1998 Constitution
3rd Edition	:	Jan 2003 Constitution
4th Edition	:	Oct 2005 Constitution
5th Edition	:	Feb 2013 Constitution
6th Edition	:	Feb 2015 Constitution
7th Edition	:	Aug 2015 Constitution

8th Edition : May 2018 Constitution

1st Edition : Aug 2022 Rules & Regulations