



# SAFRA EDUCATION SCHEME SAFRA-PSB ACADEMY SPONSORSHIP



<p><b>Diploma Programmes Closing Date: <u>30 Nov 2021</u></b>  <b>Diploma Intake commencement date: <u>Jan-Mar 2022</u></b></p>
<p><b>Diploma Programmes Closing Date: <u>28 Feb 2022</u></b>  <b>Diploma Intake commencement date: <u>Apr-Jun 2022</u></b></p>
<p><b>Degree Programmes Closing Date: <u>30 Sep 2021</u></b>  <b>Degree Intake commencement date: <u>Nov 2021 - Feb 2022</u></b></p>
<p><b>Degree Programmes Closing Date: <u>31 Jan 2022</u></b>  <b>Degree Intake commencement date: <u>Mar-Jun 2022</u></b></p>

**To: Elaine Ong**  
 SAFRA Education Scheme  
 Membership Benefits Department  
 SAFRA Mount Faber  
 2 Telok Blangah Way  
 Singapore 098803

**Documents to be submitted:**

- Certified copies of official academic transcripts and certificates. Official English translations are required for documents in another language
- Transcripts must show results of all courses and proof that the programme requirements have been completed
- A photocopy of the personal details page of your Identity Card or Passport
- Two passport-sized photographs
- For student taking part-time programme, a copy of your detailed CV/resume outlining relevant work is required.

If you have any questions regarding this application form, please email [elaine@safra.sg](mailto:elaine@safra.sg). Please note that documents submitted will not be returned.

Attach Photo  
Here

**CONFIDENTIALITY:**

SAFRA is committed to maintaining the confidentiality of the applicant's personal information and undertakes not to divulge such information to any third party (except PSB Academy) without the prior written consent of the applicant.

**Section A**

Particulars of Applicant			
<b>Applicant's Name (as in NRIC / Passport):</b>		<b>Chinese Character (if applicable):</b>	
<b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Date of Birth (dd / mm / yyyy):</b>	<b>Marital Status (cancel accordingly):</b> Single / Married / Divorced / Widowed	
<b>Nationality:</b>	<b>Country of Birth:</b>	<b>Residence Status in Singapore (if relevant):</b>	
<b>NRIC / Fin No.:</b>	<b>Passport No.:</b>	<b>Passport Expiry:</b>	<b>Tel. No.(w/ International Code):</b>
<b>Email Address:</b>			<b>Mobile No. (w/ International Code):</b>

<b>Permanent Home Address:</b>			
<b>Address for correspondence (if different):</b>			
<b>Bank Name:</b>	<b>Branch Name:</b>	<b>Bank Account Name:</b>	<b>Bank Account No.:</b>
<b>Insurance Detail:</b>			
<b>Other Particulars</b>			
<b>Rank obtained in NS:</b>	<b>Service: Army / RSN / RSAF / Joint</b>	<b>SAF Unit:</b>	
<b>SAFRA Membership Category:</b>		<b>Member since (Mth / Year):</b>	
<b>No of ICTs completed:</b>			
<b>Participation in SAFRA-organized activities and clubs:</b> (State event, date, name of club, position held and duration, and attach relevant supporting documents).			
<b>Course Application</b>			
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time		Intake: <input type="checkbox"/> Nov 2021 <input type="checkbox"/> Dec 2021 <input type="checkbox"/> Jan <input type="checkbox"/> Feb <input type="checkbox"/> Mar <input type="checkbox"/> Apr <input type="checkbox"/> May <input type="checkbox"/> Jun 2022	
<b>PSB Academy:</b> <input type="checkbox"/> <b>Diploma in Business Studies (E-learning)</b> <input type="checkbox"/> <b>Diploma in Business Administration</b> <input type="checkbox"/> <b>Diploma in Business Administration (Accounting and Finance)</b> <input type="checkbox"/> <b>Diploma in Business Administration (Human Resource Management)</b> <input type="checkbox"/> <b>Diploma in Business Administration (Digital Marketing)</b> <input type="checkbox"/> <b>Diploma in Graphic Design and Media</b> <input type="checkbox"/> <b>Diploma in Media and Communications</b> <input type="checkbox"/> <b>Diploma in Business Analytics</b> <input type="checkbox"/> <b>Diploma in Infocomm Technology</b> <input type="checkbox"/> <b>Diploma in Network Defence and Forensic Countermeasures</b> <input type="checkbox"/> <b>Diploma in Tourism and Hospitality Management</b> <input type="checkbox"/> <b>Diploma in Electrical Engineering Technology</b> <input type="checkbox"/> <b>Diploma in Mechanical Engineering Technology</b> <input type="checkbox"/> <b>Diploma in Global Supply Chain Management</b> <input type="checkbox"/> <b>Diploma in Sport and Exercise Sciences</b> <input type="checkbox"/> <b>Diploma in Sport and Exercise Sciences (Sport Coaching)</b> <input type="checkbox"/> <b>Diploma in Sport and Exercise Sciences (Exercise and Fitness)</b>			
<b>University of Wollongong:</b> <input type="checkbox"/> <b>Bachelor of Commerce (Finance)</b> <input type="checkbox"/> <b>Bachelor of Commerce (Management and Marketing)</b> <input type="checkbox"/> <b>Bachelor of Commerce (Supply Chain Management)</b> <input type="checkbox"/> <b>Bachelor of Business</b>			
<b>Edinburgh Napier University:</b> <input type="checkbox"/> <b>Bachelor of Arts (Honours) in Hospitality and Tourism Management (Top-Up)</b> <input type="checkbox"/> <b>Bachelor of Arts (Honours) Festival and Event Management (Top-Up)</b> <input type="checkbox"/> <b>Bachelor of Arts Business Management (Top-Up)</b>			
<b>Edith Cowan University:</b> <input type="checkbox"/> <b>Bachelor of Science (Cyber Security)</b> <input type="checkbox"/> <b>Bachelor of Science (Exercise and Sports Science)</b> <input type="checkbox"/> <b>Bachelor of Science Sport and Exercise Science (Top-Up)</b>			

The University of New Castle, Australia:

- Bachelor of Commerce
- Bachelor of Business
- Bachelor of Communication
- Bachelor of Mechanical Engineering (Honours)
- Bachelor of Electrical and Electronic Engineering (Honours)
- Bachelor of Environmental and Occupational Health and Safety (Top-Up)
- Bachelor of Information Technology

Coventry University:

- Bachelor of Science with Honours in Cyber Security
- Bachelor of Science with Honours in Computing Science
- Bachelor of Science with Honours in Global Logistics (Top Up)
- Bachelor of Engineering with Honours in Electrical and Electronic Engineering
- Bachelor of Engineering with Honours in Electro-Mechanical Engineering
- Bachelor of Engineering with Honours in Mechanical Engineering
- Bachelor of Arts with Honours in Accounting and Finance
- Bachelor of Arts with Honours in Business and Finance
- Bachelor of Arts with Honours in Media and Communication
- Bachelor of Arts with Honours in Digital Marketing
- Bachelor of Arts with Honours in International Hospitality and Tourism Management
- Bachelor of Arts with Honours in Business and Marketing

La Trobe University:

- Bachelor of Biomedical Science
- Bachelor of Science (Molecular Biology and Applied Chemistry)
- Bachelor of Science (Molecular Biology and Biotechnology)
- Bachelor of Science (Molecular Biology and Pharmaceutical Science)

#### English Language Proficiency

Minimum English Language Requirement differs from course to course.

Please indicate and provide evidence of any English Language qualifications which you have obtained:

- GCE O-level English (Grade 1 to 6) or equivalent OR
- IELTS score: \_\_\_\_\_ OR
- Pearson Test of English (PTE) score: \_\_\_\_\_ OR
- PSB Academy's Certificate in English Proficiency (Advanced) OR
- TOEFL score: \_\_\_\_\_ OR
- TOEFL Internet Based score: \_\_\_\_\_ OR
- Possess a diploma from a recognised institution where English is the sole medium of instruction

#### Qualifications

List the names of completed and pending secondary and/or tertiary qualifications.

Qualification(s)	Name of College/University	Date Completed/ Date of Result	Country	Period of Study		Completed (Y/N)
				From	To	

<b>Work History</b>			
Give details of your work experience, training and employment.			
Name of Company	Period of Working		Designation/Position Held Nature of Duties
	From	To	
<b>How did you learn about PSB Academy/Coventry University/ Edith Cowan University/ Edinburgh Napier University, UK?</b>			
<input type="checkbox"/> CU/ENU Prospectus	<input type="checkbox"/> PSB Academy / University Website	<input type="checkbox"/> Advertisements	<input type="checkbox"/> Friends / Relatives
<input type="checkbox"/> Others (Please specify):			

## Section B

### NOTES

1. The SAFRA-PSB Academy Sponsorship is open to all SAFRA Ordinary A (except NSF's), Ordinary B and Life members who can fulfill the basic PSB Academy admission criteria.
2. There is no bond attached to the Scheme.
3. All application forms are to be accompanied with photocopy of NRIC and SAFRA Membership card, all Academic Certificates and Transcripts (i.e O Levels, A Levels, Diploma, Degree, where applicable), pay slips and others documents/certificates deemed to be useful.
4. Applicants will be assessed according to their length of SAFRA membership, participation in SAFRA events/activity clubs, academic performance and working experience.
5. Applicants are allowed to apply for only one course under the Scheme for each intake.
6. Certification of supporting documents is to be made by your company. In such cases, state the name, designation, NRIC no. and contact number and email of the person certifying the documents.
7. Priority will be given to applicant's combined monthly household income of less than \$3,000.
8. Previously-sponsored candidates may apply again. However, priority would be given to first-time applicants.
9. Short-listed candidates will be required to attend one or more interview sessions.
10. Shortlisted candidates for the PSB Academy's sponsorship will be required to fill up a separate application form for the respective awarding university/institution.
11. Should the sponsoring institution cease to operate or end its agreement with SAFRA, SAFRA shall not be liable to see through the completion of the sponsored candidates' courses.
12. The decision of both SAFRA and PSB Academy is final. No further correspondence will be entertained.

**TERMS AND CONDITIONS UPON AWARD OF SCHOLARSHIP BY PSB ACADEMY**

1. Scholarship is tenable for the normal programme duration for the respective programme applied.
2. The applicant will have to bear the applicable fees, including but not limited to:
  - a. Re-enrolment fees
  - b. Re-examination fees
  - c. Fee protection scheme fee (during re-module)
  - d. Medical insurance fee (during re-module)
  - e. Tuition fees for bridging courses
3. The programme fees do not include the cost of textbooks and maybe subject to change annually.
4. All applications will be considered but eligibility does not guarantee success in awarding of scholarship. Outcome of the application will be notified in writing.
5. Any scholarship may be made to an applicant holding a conditional offer will be subject to the conditions being met in full.
6. The applicant cannot switch programme upon acceptance of the scholarship.
7. The effective date of the scholarship will only be applicable to the intake that the applicant had applied for and the intake that is offered by PSB Academy.
8. The applicant must achieve an average of 90% attendance and sit for all prescribed assessment.
9. If an applicant finds it necessary to defer his or her application to the next academic year, then the study grant will not automatically be deferred.
10. A fresh application is required each academic year.
11. The applicant shall not hold any other bursary, funding, financial aids or scholarship from other organizations.
12. The applicant shall not be entitled for any other PSB Academy promotions, such as progressing rebate, funding, referral fees, and other sign up incentives.
13. The scholarship recipient to be withdrawn at any time, PSB Academy reserves the right to impose repayment of all scholarship monies disbursed to the scholar.
14. PSB Academy reserves the right to terminate the scholarship immediately:
  - a. If the applicant is found to provide false or misleading declaration during the application
  - b. if the applicant is found guilty of a disciplinary offence as defined under the student handbook
  - c. if the applicant is found to have contravened the law (minor offences such as parking summons, jaywalking and etc... are excluded)
  - d. if the applicant's academic progress is still not satisfactory
  - e. if the applicant failed to achieve an average of 90% attendance and sit for all prescribed assessment
15. Upon termination, PSB Academy reserves the right to recover the course fee and all relevant cost incurred by PSB Academy in supporting the scholarship from the applicant.
16. PSB Academy reserves the right to amend the Terms and Conditions of the scholarship when and where necessary.
17. By submitting this application, I confirm that: (a) the information provided by me is true and correct, (b) I consent to SAFRA's collection, use and disclosure of my personal data for the purposes set out in SAFRA's Privacy Policy ([www.safra.sg/privacy-policy](http://www.safra.sg/privacy-policy)) relating to membership / interest group / events / use of services and facilities (as may be applicable) and SAFRA's general business purposes, as amended from time to time, which outlines how SAFRA manages my personal data in accordance with the Personal Data Protection Act 2012; and (c) where Personal Data of any third party is provided by me, I have obtained the consent of the third party to our collection, use and/or disclosure of those Personal Data. You also authorise, agree and consent to allow SAFRA to disclose your personal data to

- a. SAFRA's partner educational institutions for purposes of, including but not limited to sponsorship selection purposes.
- b. SAFRA's Education Volunteer Committee members for the purpose of coaching and/or mentoring arrangements.

**Your Acknowledgement**

By providing the information in this form, I have given consent that the information be used for the processing and evaluation of my application by PSB Academy and/or University Partners. For confirmed students, the information provided here will be used for the provision of student support and administrative services to you. In addition, this information will be stored by us and used for the dissemination of information including services, events and products offered by PSB Academy that may be of interest to you. For more information on our data protection policy, please refer to <http://www.psb-academy.edu.sg/pdpa>.

I declare that the information on this form is correct. I understand that any offer of a place is subject to my acceptance of the University's term and conditions. I accept that if I do not fully comply with these requirements, PSB Academy and University Partners reserve the right to cancel my application. I agree that University Partners may record and process the information contained in this form for statistical and administrative reasons in accordance with the aforementioned Act.

**Applicant's Name & Signature:**

**Date:**

## Application Checklist

Please submit the following documents:

Application Form (with passport sized photo taken within the last 1 year)	
PSB Academy/University Letter of Offer for the course and intake date stated above	
Certified copies of all education certificates, transcripts and reports showing grades awarded by institutions that you have completed or are currently pursuing. (All documents that are not in English are required to be translated and notarized)  <input type="checkbox"/> "O" Level / High School Certificate and Transcripts  <input type="checkbox"/> "A" Level / Diploma and Transcripts  <input type="checkbox"/> Degree of University / University Transcripts  <input type="checkbox"/> Others certificates / transcripts	
Documentary evidence of all co-curricular activities / academic honours / awards/ prizes, etc.	
Short Essay of not more than 800 words about your interest in the Sponsorship.	
Photocopy of passport or NRIC, and SAFRA membership card.	
Testimonial(s) for industrial / professional attachments(s) (if applicable)	
Photocopy of relevant Financial Documents (Payment slips for past 6 months or lasted Income Tax Assessment Notices (if any), and printed statement of CPF contribution or family members)	
Photocopy of Certificate of National Service.	