



**SAFRA EDUCATION SCHEME
SAFRA-PSB ACADEMY
SPONSORSHIP**



Programme	Closing Date of Submission	Intake
Diploma and Degree	31 Mar 2024	Jul – Dec 2024
	30 Sep 2024	Jan – Jun 2025

To: Elaine Ong
SAFRA Education Scheme
Membership Benefits Department
SAFRA Mount Faber
2 Telok Blangah Way
Singapore 098803

Documents to be submitted:

- Certified copies of official academic transcripts and certificates. Official English translations are required for documents in another language
- Transcripts must show results of all courses and proof that the programme requirements have been completed
- All co-curricular activity records and Testimonial(s) for industrial/ professional attachment(s) (if applicable)
- A photocopy of the personal details page of your Identity Card or Passport
- Two passport-sized photographs
- For student taking part-time programme, a copy of your detailed CV/resume outlining relevant work is required.

If you have any questions regarding this application form, please email aelaine@safra.sg. Please note that documents submitted will not be returned.

Attach Photo
Here

CONFIDENTIALITY:

SAFRA is committed to maintaining the confidentiality of the applicant's personal information and undertakes not to divulge such information to any third party (except PSB Academy) without the prior written consent of the applicant.

Section A

Particulars of Applicant			
Applicant's Name (as in NRIC / Passport):		Chinese Character (if applicable):	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (dd / mm / yyyy):		Marital Status (cancel accordingly): Single / Married / Divorced / Widowed
Nationality:	Country of Birth:		Residence Status in Singapore (if relevant):
NRIC / Fin No.:	Passport No.:	Passport Expiry:	Tel. No.(w/ International Code):
Email Address:			Mobile No. (w/ International Code):
Permanent Home Address:			
Address for correspondence (if different):			

Bank Name:	Branch Name:	Bank Account Name:	Bank Account No.:
Insurance Detail:			
Other Particulars			
Rank obtained in NS:	Service: Army / RSN / RSAF / Joint	SAF Unit:	
SAFRA Membership Category:		Member since (Mth / Year):	
No of ICTs completed:			
Participation in SAFRA-organized activities and clubs: (State event, date, name of club, position held and duration, and attach relevant supporting documents).			
Course Application			
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time		Intake: <input type="checkbox"/> Jul <input type="checkbox"/> Aug <input type="checkbox"/> Sep <input type="checkbox"/> Oct <input type="checkbox"/> Nov <input type="checkbox"/> Dec 2024	
PSB Academy: <input type="checkbox"/> Diploma in Business Studies (E-learning) <input type="checkbox"/> Diploma in Business Studies (Business Analytics)(E-learning) <input type="checkbox"/> Diploma in Business Studies (Digital Marketing) (E-learning) <input type="checkbox"/> Diploma in Business Studies (Human Resource Management) (E-learning) <input type="checkbox"/> Diploma in Business Administration <input type="checkbox"/> Diploma in Business Administration (Accounting and Finance) <input type="checkbox"/> Diploma in Business Administration (Human Resource Management) <input type="checkbox"/> Diploma in Business Administration (Digital Marketing) <input type="checkbox"/> Diploma in Graphic Design and Media <input type="checkbox"/> Diploma in Media and Communications <input type="checkbox"/> Diploma in Business Analytics <input type="checkbox"/> Diploma in Infocomm Technology <input type="checkbox"/> Diploma in Infocomm Technology (E-Learning) <input type="checkbox"/> Diploma in Network Defence and Forensic Countermeasures <input type="checkbox"/> Diploma in Tourism and Hospitality Management <input type="checkbox"/> Diploma in Electrical Engineering Technology <input type="checkbox"/> Diploma in Mechanical Engineering Technology <input type="checkbox"/> Diploma in Global Supply Chain Management <input type="checkbox"/> Diploma in Sport and Exercise Sciences <input type="checkbox"/> Diploma in Sport and Exercise Sciences (Sport Coaching)			
Edinburgh Napier University: <input type="checkbox"/> Bachelor of Arts Business Management (Top-Up) <input type="checkbox"/> Bachelor of Science Sport and Exercise Science (Top-Up)			
Edith Cowan University: <input type="checkbox"/> Bachelor of Science (Cyber Security) <input type="checkbox"/> Bachelor of Science (Exercise and Sports Science)			
The University of Newcastle, Australia: <input type="checkbox"/> Bachelor of Commerce <input type="checkbox"/> Bachelor of Business <input type="checkbox"/> Bachelor of Biomedical Science <input type="checkbox"/> Bachelor of Communication <input type="checkbox"/> Bachelor of Mechanical Engineering (Honours) <input type="checkbox"/> Bachelor of Environmental and Occupational Health and Safety (Top-Up) <input type="checkbox"/> Bachelor of Information Technology			

Coventry University:

- Bachelor of Arts with Honours in Business and Finance
- Bachelor of Arts with Honours in Media and Communication
- Bachelor of Arts with Honours in Digital Marketing
- Bachelor of Arts with Honours in International Hospitality and Tourism Management
- Bachelor of Arts with Honours in Accounting and Finance for International Business (Top-up)
- Bachelor of Arts with Honours in Global Business (Top-up)
- Bachelor of Engineering with Honours in Electrical and Electronic Engineering
- Bachelor of Engineering with Honours in Electro-Mechanical Engineering
- Bachelor of Engineering with Honours in Mechanical Engineering
- Bachelor of Science with Honours in Accounting and Finance
- Bachelor of Science with Honours in Business and Marketing
- Bachelor of Science with Honours in Quantity Surveying and Commercial Management
- Bachelor of Science with Honours in Cyber Security
- Bachelor of Science with Honours in Computing Science

La Trobe University:

- Bachelor of Business (Management and Marketing)
- Bachelor of Business (Management and International Business)
- Bachelor of Business (Marketing and International Business)
- Bachelor of Biomedical Science
- Bachelor of Science (Applied Chemistry and Molecular Biology)
- Bachelor of Science (Biotechnology and Molecular Biology)
- Bachelor of Science (Molecular Biology and Pharmaceutical Science)
- Bachelor of Nursing (Top-Up)

University of Hertfordshire:

- Bachelor of Engineering Honours in Robotics and Artificial Intelligence
- Bachelor of Arts (Honours) Business Administration (Top-Up)
- Bachelor of Arts (Honours) Business Administration (Top-Up) (E-Learning)

English Language Proficiency

Minimum English Language Requirement differs from course to course.

Please indicate and provide evidence of any English Language qualifications which you have obtained:

- GCE O-level English (Grade 1 to 6) or equivalent OR
- IELTS score: _____ OR
- Pearson Test of English (PTE) score: _____ OR
- PSB Academy's Certificate in English Proficiency (Advanced) OR
- TOEFL score: _____ OR
- TOEFL Internet Based score: _____ OR
- Possess a diploma from a recognised institution where English is the sole medium of instruction

Qualifications

List the names of completed and pending secondary and/or tertiary qualifications.

Qualification(s)	Name of College/University	Date Completed/ Date of Result	Country	Period of Study		Completed (Y/N)
				From	To	

Work History						
Give details of your work experience, training and employment.						
Name of Company	Period of Working		Designation/Position Held Nature of Duties			
	From	To				
How did you learn about PSB Academy/ Partner Universities?						
<input type="checkbox"/> Prospectus		<input type="checkbox"/> PSB Academy / University Website		<input type="checkbox"/> Advertisements		<input type="checkbox"/> Friends / Relatives
<input type="checkbox"/> Others (Please specify):						

Section B

NOTES

1. The SAFRA-PSB Academy Sponsorship is open to all SAFRA Ordinary A (except NSFs), Ordinary B and Life members who can fulfill the basic PSB Academy admission criteria.
2. There is no bond attached to the Scheme.
3. Please note that applicants who hold equivalent or higher certificates than the selected course will not be considered for the sponsorship.
4. All application forms are to be accompanied with photocopy of NRIC and SAFRA Membership card, all Academic Certificates and Transcripts (i.e O Levels, A Levels, Diploma, Degree, where applicable), pay slips and others documents/certificates deemed to be useful.
5. Applicants applying via the mature candidature route only applicable for Diploma programmes must submit resume as a mandatory submission requirement. Mature candidate route is applicable to applicants who do not meet the minimum qualification required to apply for the programme stated here [Scholarship Application - PSB Academy \(psb-academy.edu.sg\)](https://psb-academy.edu.sg). Applicants applying under the mature candidate route must be 30 years old and above with more than 8 years working experience at point of application.
6. Applicants will be assessed according to their length of SAFRA membership, participation in SAFRA events/activity clubs, academic performance and working experience.
7. Applicants are allowed to apply for only one course under the Scheme for each intake.
8. Certification of supporting documents is to be made by your company. In such cases, state the name, designation, NRIC no. and contact number and email of the person certifying the documents.
9. Priority will be given to applicant's combined monthly household income of less than \$6,000.

10. Short-listed candidates will be required to attend one or more interview sessions.
11. Applicants must attain Academic Merit by meeting one grade higher than the Minimum Entry Requirement to enter the Program.

For entry into UG Programs	Grading for Sponsorship eligibility
Local Polytechnic Diploma	Min GPA 2.5
Progressing from PSBA program	Min D+
All other program from other institutions	To be 1 grade higher than the pass grade

For entry into Diploma Programs	To be 1 grade higher than the pass grade for all qualifications
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12. Shortlisted candidates for the PSB Academy's sponsorship will be required to fill up a separate application form for the respective awarding university/institution.
13. Should the sponsoring institution cease to operate or end its agreement with SAFRA, SAFRA shall not be liable to see through the completion of the sponsored candidates' courses.
14. The decision of both SAFRA and PSB Academy is final. No further correspondence will be entertained.

Section C

TERMS AND CONDITIONS UPON AWARD OF SPONSORSHIP BY PSB ACADEMY

1. Sponsorship is tenable for the normal programme duration for the respective programme applied.
2. The applicant will have to bear the applicable fees, including but not limited to:
 - a. Re-enrolment fees
 - b. Re-examination fees
 - c. Fee protection scheme fee (during re-module)
 - d. Medical insurance fee (during re-module)
 - e. Tuition fees for bridging courses
3. The programme fees do not include the cost of textbooks and may be subject to change annually.
4. All applications will be considered but eligibility does not guarantee success in awarding of sponsorship. Outcome of the application will be notified via email.
5. Any sponsorship may be made to an applicant holding a conditional offer will be subject to the conditions being met in full.
6. The applicant cannot switch programme upon acceptance of the sponsorship.
7. The effective date of the sponsorship will only be applicable to the intake that the applicant had applied for and the intake that is offered by PSB Academy.
8. The applicant must achieve an average of 75% attendance and sit for all prescribed assessment.
9. The applicant is expected to achieve at least Grade C for each module every term.
10. If an applicant finds it necessary to defer his or her application to the next academic year, then the study grant will not automatically be deferred.
11. A fresh application is required each academic year.

12. The applicant shall not hold any other bursary, funding, financial aids and/or sponsorship from other organizations.
13. The applicant shall not be entitled for any other PSB Academy promotions, such as progressing rebate, funding, referral fees, and other sign up incentives.
14. The applicant is expected to take on the role of Student Ambassador for six months after the completion of the sponsored programme so that PSB Academy could have the option to feature them in the PSB Academy's collaterals. The applicant is to represent PSB Academy at information sessions, during official guest visits or other public events throughout the duration of the course.
15. The applicant is to be involved in any five Corporate Social Responsibility (CSR) activities initiated by PSB Academy throughout the course of study and be featured in the publications/and or promotions of PSB Academy and in any other student recruitment promotion activities.
 - a. Should the applicant be actively involved with community involvement activities with other external organization throughout the course of study, applicant is to provide a letter of certification as proof. CSR Committee Chairperson may consider accepting the activity to offset against the number of CSR activities organised by PSB Academy.
 - b. The applicant can only offset up to two (2) external activities.
16. If the sponship recipient is to be withdrawn at any time, PSB Academy reserves the right to impose repayment of all sponsorship monies disbursed to the recipient.
17. PSB Academy reserves the right to terminate the sponsorship immediately:
 - a. If the applicant is found to provide false or misleading declaration during the application
 - b. if the applicant is found guilty of a disciplinary offence as defined under the student handbook
 - c. if the applicant is found to have contravened the law (minor offences such as parking summons, jaywalking and etc... are excluded)
 - d. if the applicant's academic progress achive less than Grade C
 - e. if the applicant failed to achieve an average of 75% attendance and sit for all prescribed assessment
18. Upon termination, PSB Academy reserves the right to recover the course fee and all relevant cost incurred by PSB Academy in supporting the sponsorship from the applicant.
19. PSB Academy reserves the right to amend the Terms and Conditions of the sponsorship when and where necessary.

Your Acknowledgement

By submitting this application, I confirm that: (a) the information provided by me is true and correct, (b) I consent to SAFRA's collection, use and disclosure of my personal data for the purposes set out in SAFRA's Privacy Policy (www.safra.sg/privacy-policy) relating to membership / interest group / events / use of services and facilities (as may be applicable) and SAFRA's general business purposes, as amended from time to time, which outlines how SAFRA manages my personal data in accordance with the Personal Data Protection Act 2012; and (c) where Personal Data of any third party is provided by me, I have obtained the consent of the third party to our collection, use and/or disclosure of those Personal Data.

I also authorise, agree and consent to allow SAFRA to disclose your personal data to:

- a. SAFRA's partner educational institutions for purposes of, including but not limited to sponsorship selection purposes.
- b. SAFRA's Education Volunteer Committee members for the purpose of coaching and/or mentoring arrangements.

By providing the information in this form, I have given consent that the information be used for the processing and evaluation of my application by PSB Academy and/or University Partners. For confirmed students, the information provided here will be used for the provision of student support and administrative services to you. In addition, this information will be stored by us and used for the dissemination of information including services, events and products offered by PSB Academy that may be of interest to you. For more information on our data protection policy, please refer to <http://www.psb-academy.edu.sg/pdpa>.

I declare that the information on this form is correct. I understand that any offer of a place is subject to my acceptance of the University's term and conditions. I accept that if I do not fully comply with these requirements, PSB Academy and University Partners reserve the right to cancel my application. I agree that University Partners may record and process the information contained in this form for statistical and administrative reasons in accordance with the aforementioned Act.

Applicant's Name & Signature:

Date:

Application Checklist

Please submit the following documents:

List of Supporting Documents	Indicate with a ✓ if documents have been submitted
Application Form (with passport sized photo taken within the last 1 year)	
PSB Academy/University Letter of Offer for the course and intake date stated above	
Resume (For applicants applying via the mature candidature route only applicable for Diploma programmes). Mature candidate route is applicable to applicants who do not meet the minimum qualification required to apply for the programme stated here Scholarship Application - PSB Academy (psb-academy.edu.sg) . Applicants applying under the mature candidate route must be 30 years old and above with more than 8 years working experience at point of application.	
Certified copies of all education certificates, transcripts and reports showing grades awarded by institutions that you have completed or are currently pursuing. (All documents that are not in English are required to be translated and notarized) Please note that applicants who hold equivalent or higher certificates than the selected course will not be considered for the sponsorship.	
Compulsory documentary evidence of all co-curricular activities / academic honours / awards/ prizes, etc.	
Short Essay of not more than 800 words about your interest in the Sponsorship and description of your leadership qualities and CCA involvement.	
NRIC and SAFRA membership card.	
Testimonial(s) for industrial / professional attachments(s) (if applicable)	
Relevant Financial Documents (Payment slips for past 6 months or lasted Income Tax Assessment Notices (if any), and printed statement of CPF contribution or family members)	
Certificate and Testimonial of National Service.	